



# COI Disclosure Program Instructions

November 2022

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## Disclosure Requirements

The AUA requires that prior to participating in programs all individuals make full disclosures of all financial and intellectual conflicting interests (COIs), i.e., private or institutional interests of individuals which may, under certain circumstances, compete or conflict with their duties owed to the AUA. These COIs include affiliations, ownership interests, investment interests, intellectual property interests, business or employment relationships, scientific studies or trials, presentations or publications, with (1) any entity researching and developing, producing, marketing, selling, re-selling or distributing healthcare products used by or on patients (2) healthcare publications or (3) other medical associations.

A complete list of disclosure requirements is available in [\*Principles, Policies and Procedures for Managing Conflicts of Interest\*](#) on AUA's website.

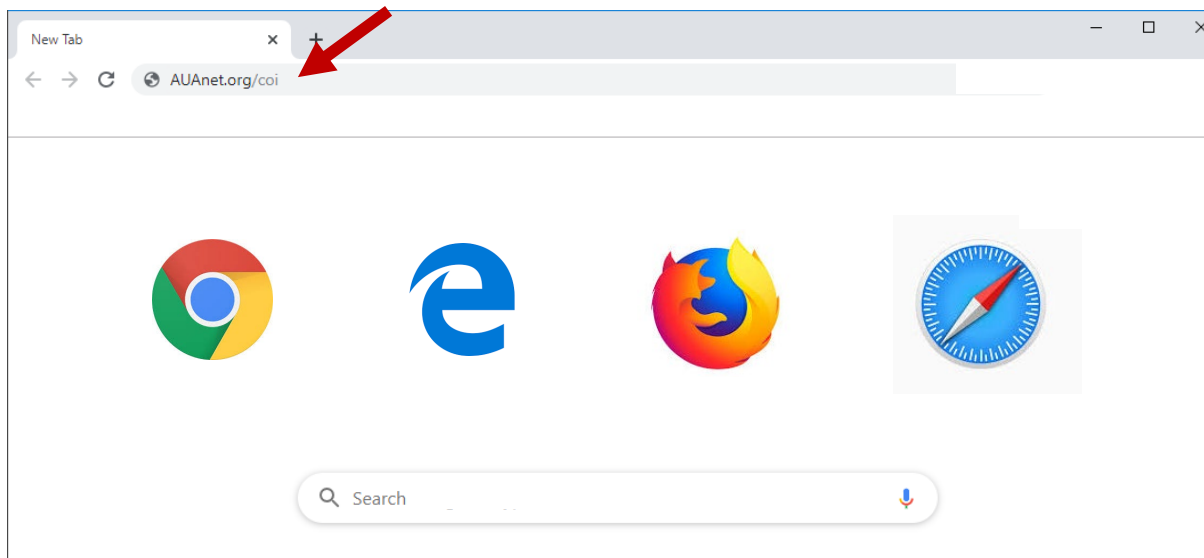
## Disclosure Period

Any existing relationships within the past **24 months** should be disclosed prior to assuming a role with the AUA. Ongoing disclosure of new relationships is also required for the duration of that role.

Records must be updated after **April 1** to be considered current for the Association Year (June-May). Participation in certain AUA activities may require you to review and confirm disclosures more frequently than once a year.


## How to Log In

Enter the quick link **AUAnet.org/coi** in the address bar of a web browser.



Log in with the user email address and AUA password.

[AUA Websites](#) [Annual Meeting](#) [AQUA Registry](#) [Journals & AUA News](#)

 **American Urological Association** [Membership](#) [Meetings & Education](#) [Guidelines & Quality](#) [Leadership & Business](#)

**myAUA**

[myAUA](#)

[Senior Transfer Form](#)

[Section Transfer Form](#)

[myBiography](#)

[Expert Witness Registry](#)

[New Member Welcome Center](#)

**Email Address:**

**or**

**AUA Id:**

**Password:**

[LOGIN](#) [RESET PASSWORD](#) [REQUEST NEW ACCOUNT](#)

For security purposes, all passwords must be a minimum of 7 characters long.

## COI Disclosure Program Main Page

Depending on the user's status, members will see one of two options on the main page.

### Option 1 – New to the disclosure system/Returning users with a status of “nothing to disclose”.

Users may add a new disclosure or declare that they have nothing to disclose. See pages 7 and 8 for a sample of the Add a Disclosure Form.

## Conflict of Interest Disclosures

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**Please disclose affiliations or relationships, whether compensation was received or not.**

All items for the past two years should be disclosed and are listed under the active tab. Future disclosures may be added to your active record.

Editing Disclosures: Confirmed disclosures are part of a member's permanent record and cannot be deleted. Members may edit the company type, specialty area, description or end date. If a disclosure is no longer current select edit to add an end date to conclude the relationship.

If you have questions, please review the

- [Online Disclosure Program Instructions](#) 
- [AUA Principles, Policies and Procedures for Managing Conflict of Interest](#) 
- [ACCME Standards 2020](#) 

### Disclosure Record for Test Urologist (AUA ID 00000000)

Last Confirmed: 12/11/2018 **Your record requires review and reconfirmation.**

Status: Nothing to Disclose

Add New Disclosure

You may either add a disclosure, or confirm that you have nothing to disclose.

By confirming your COI Disclosure Record, you are certifying that the information is accurate and true. This serves as your electronic signature.

I Have Nothing to Disclose

## Option 2 – Returning Member with active or inactive disclosures

### Active Tab

Contains disclosed items within the 24 months (also may include future disclosure dates).

Users may confirm their record, add a new disclosure, or edit a current disclosure.

Returning users will be required to edit current disclosures to provide information on any missing fields prior to confirming their record.

### Disclosure Record for Test Urologist (AUA ID 00000000)






Last Confirmed: 10/4/2018 **Your record requires review and reconfirmation.**

Active disclosure range: Includes all disclosed items on or after 11/8/2020

The AUA has updated its online disclosure records system. This will require a minor update to existing records. Please use the edit button for each disclosure item to provide the additional information requested on the form. Once the updates are complete, select the button below to confirm your record.

**You have disclosures requiring update prior to being able to confirming your record. The disclosure requiring update are highlighted in blue below.**

Add New Disclosure

Active														
Edit	Details	Company Name	Company Type	Applies To	Financial	Relationship Type	Specialty Area	Start Date	End Date	Public Traded	Patient Use	Govt Approval		
	+	Pharma 1	Please select a type	Self	Yes	Scientific Study or Trial	Please select a specialty area	1/1/2018	Current					
	+	Kerley Corp	Please select a type	Self	Yes	Leadership Position	Please select a specialty area	1/1/2009	Current					
	+	Kellogs	Other (please specify)	Self	Yes	Ownership or Investment interest	Non-urology Healthcare Related - Testing	11/4/2022	Current					

Once the missing fields have been updated users will be prompted to confirm their record.

## Inactive Tab

Provides a historical list of disclosed items between two and five years old.

Content may be edited using the renewal button. New dates must be applied to create an active disclosure item. The inactive disclosure item will be retained as part of the member's historical record. Users must return to the active tab to confirm their record.

Note: Users without historical information in the AUA database will not see the inactive tab displayed.

## Conflict of Interest Disclosures

### Renewal Instructions

Content may be edited using the renewal button. New dates must be applied to create an active disclosure item. The inactive disclosure item will be retained as part of the member's historical record.

### Disclosure Record for Test Urologist (AUA ID 00000000)

Last Confirmed: 10/11/2022

Inactive disclosure range: 11/8/2017 to 11/7/2020

Active		Inactive												
Edit	Details	Company Name	Company Type	Applies To	Financial	Relationship Type	Specialty Area	Start Date	End Date	Public Traded	Patient Use	Govt Approval		
		Test	Please select a type	Self	Yes	Leadership Position	Please select a specialty area	1/1/2018	4/1/2018					

[Return](#)

## Add Disclosure Form

### Disclosure Requirements

The AUA requires that prior to participating in programs all individuals make full disclosures of all financial and intellectual conflicting interests (COIs), i.e., private or institutional interests of individuals which may, under certain circumstances, compete or conflict with their primary duties owed to the AUA. Please disclose affiliations or relationships, whether compensation was received or not.

#### To whom does this disclosure apply?

- ☐ Self ☐ Family

#### What is the name of the company or organization?

#### What is the type of company or organization?

Please select a type

Medical Association

Medical Device, Company or Distributor

Pharmaceutical or Biologics Company or Distributor

Health Publishing/Medical Journals

Diagnostic Laboratory (with proprietary products)

Diagnostic Laboratory (without proprietary products)

Other (please specify)

#### Is this a publicly traded company?

- ☐ Yes ☐ No

#### Does this company produce, market, sell, re-sell, or distribute healthcare products used by or on patients?

- ☐ Yes ☐ No

#### Has the company initiated the government regulatory approval process for any of its products? e.g., Submitted an Investigational New Drug Application (IND) or initiated a Premarket approval (PMA).

- ☐ Yes ☐ No

#### Is this a financial relationship?

- ☐ Yes ☐ No

#### What is the type of relationship?

- ☐ **Consultant or Advisor**

Includes service on research, product development, marketing, advisory boards or quality assurance/safety monitoring boards related to health care products or services.

- ☐ **Meeting Participant or Lecturer.** Honoraria, reimbursements or in-kind payments received as faculty members, speakers bureau, industry-sponsored lectures, presenters, chairs, proctors, preceptor or consultants. Any role beyond meeting attendee should be disclosed.

- ☐ **Scientific Study or Trial.** Includes research as a principal investigator as well as grant support for scientific studies or trials within a member's institution where the member has direct knowledge of these activities.

- ☐ **Ownership or Investment (Private Company).** Ownership of stocks, stock options or other ownership interest in any private entity.

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- **Employee.** Wages or salaries received from a healthcare entity, healthcare publication or other medical association. Employment in a urology practice or in the US Military does not need to be disclosed.
- **Investment Interest (Public Company).** Personal or family ownership of stocks or stock options (or dividends or revenue received from the same) issued by publicly traded healthcare company. Passive stock ownership such as mutual funds need not be disclosed.
- **Intellectual Property Interest.** Owner of any intellectual property interest (e.g., patent, copyright, trademark) for health care products or services, and/or receipt of royalties from such intellectual property interest.
- **Leadership Position.** Board, officer, trustee, editor, or other leadership position in any commercial entity, society or organization relating to health care.
- **Health Publishing.** Includes service on editorial boards, paid authorship or contributorship, service as a paid peer reviewer and/or any publishing royalty arrangements.

### What is the urological specialty area for this relationship?

- General Urology
- Endourology/Stone Disease
- Erectile Dysfunction
- Female Pelvic Medicine and Reconstructive Surgery
- Laparoscopic Surgery
- Male Infertility
- Oncology
- Pediatrics
- Male Genitourinary Reconstruction/Trauma
- Renal Transplantation
- Robotic Surgery
- Non-urology Healthcare Related

Optional: Provide a brief description of the nature of the relationship being disclosed (500 Character Limit)

Disclosure Start Date (MM/DD/YYYY) \*

11/04/2019

Disclosure End Date (MM/DD/YYYY)

MM/DD/YYYY

Is this disclosure current?

☐ Current (end date to be determined)

Add Disclosure

Reset Form

Return

### Description field

This is optional for most users. A unique message will appear for users where additional narrative is required (e.g., members of practice guidelines panels and Coding & Reimbursement Committee.)

## Record Review



New items are indicated in red and may be edited or deleted prior to confirmation. Users may select the + button under the details column to view the narrative content. After users reviewed their record select “Confirm My Record” to accept the changes.

### Disclosure Record for Test Urologist (AUA ID 0000000)

Last Confirmed: 10/4/2018 Your record requires review and reconfirmation.

Active disclosure range: Includes all disclosed items on or after 11/8/2020

You have 3 disclosures that require confirmation.

Add New Disclosure

Active

Edit	Details	Company Name	Company Type	Applies To	Financial	Relationship Type	Specialty Area	Start Date	End Date	Public Traded	Patient Use	Govt Approval
	+	Pharma 1	Pharmaceutical or Biologics	Self	Yes	Scientific Study or Trial	General Urology	1/1/2018	Current	Yes	Yes	Yes
	+	Kerley Corp	Pharmaceutical or Biologics	Self	Yes	Ownership or Investment interest	Oncology	1/1/2009	Current	No	No	Yes
	+	Kellogs	Diagnostic Lab (proprietary) - Cereal Company	Self	Yes	Investment Interest	Oncology	11/4/2022	Current	No	Yes	Yes

By confirming your COI Disclosure Record, you are certifying that the information is accurate and true. This serves as your electronic signature. Once a disclosure has been confirmed it becomes part of a user's permanent record and cannot be deleted.

Confirm My Record

### Notes on Editing

Prior to confirmation users may edit any field in the draft disclosure (shown in red). Users may also delete a draft disclosure.

Once a disclosure has been confirmed it becomes part of a user’s permanent record and cannot be deleted. The following fields may be edited after confirmation:

- Company Type
- Specialty Area
- Description
- End Date

All edited records require reconfirmation.

## Confirmation Message

Once the record is confirmed users will receive a thank you message and the confirmation date will be updated as of today.

### Disclosure Record for Test Urologist (AUA ID 0000000)

Last Confirmed: 11/7/2022

Active disclosure range: Includes all disclosed items on or after 11/8/2020






The AUA has updated its online disclosure records system. This will require a minor update to existing records. Please use the edit button for each disclosure item to provide the additional information requested on the form. Once the updates are complete, click the button below to confirm your record.

**Thank you for confirming your record.**

You may print this confirmation for your files, add a new disclosure or close this session and return to myAUA.

[Return to myAUA](#)

[Add New Disclosure](#)

Active														
Edit	Details	Company Name	Company Type	Applies To	Financial	Relationship Type	Specialty Area	Start Date	End Date	Public Traded	Patient Use	Govt Approval		
	+	Pharma 1	Pharmaceutical or Biologics	Self	Yes	Scientific Study or Trial	General Urology	1/1/2018	Current	Yes	Yes	Yes		
	+	Kerley Corp	Pharmaceutical or Biologics	Self	Yes	Ownership or Investment Interest	Oncology	1/1/2009	Current	No	No	Yes		
	+	Kellogs	Diagnostic Lab (proprietary) - Cereal Company	Self	Yes	Investment Interest	Oncology	11/4/2022	Current	No	Yes	Yes		